

# MOVE-IN CERTIFICATION

Tenant Move-In Date \_\_\_\_\_

Unit Transfer Date \_\_\_\_\_

**~DO NOT REMOVE~**

## MOVE-IN CERTIFICATION

- HUD-50059
- Initial Notice of Recertification
- Certification of Assets Disposed of less Than Fair Market Value
- EIV Reports (Existing tenant Search, Summary, Income and Discrepancy reports. Indicate date reports ran to satisfy the 90 day requirement) \_\_\_\_\_
- 30                      60                      90
- Income Verifications
- Self-Certification of Child/Alimony Support – PPMG-25
- Assets Verifications
- Expense Verifications
- Student Certification – PPMG-26
- HUD-9887/9887a Applicant's/Tenant's Consent
- Income and Asset Certification Page – PPMG-101
- Interim Certification Fact Sheet – PPMG-106

## PPMG REQUIRED DOCUMENTS

- Home Visit – PPMG-5
- Landlord Referral – PPMG-205
- Reference from Institution or Agency – PPMG-206
- Third-Party Housing Provider – PPMG-207
- Special Unit Requirement Questionnaire – PPMG-9
- Other

## IDENTIFICATION RECORDS

- Supplement to Application
- SS Card and ID Card
- Race & ethnicity Data Reporting Form
- Notice No. 1 and Applicant Declaration
- Eligibility Verification Documentation
- Family Summary Sheet and Owner's Summary of Family
- Credit, Criminal and Sex Offender Screening
- Application

## FILE AUDIT HISTORY

DATE	AUDITED BY	COMMENTS