



VOUCHER QUESTIONNAIRE

Property Name:

Voucher Effective Date:

Completed by:

Please answer the questions below, sign, date and return via e-mail to your Compliance Manager (CM) by the 25th.

1. Are there any retro certifications that will be transmitted with the voucher?

Y N

If yes, please list an explanation why the certification is retroactive e.g., owner/agent error, tenant misreporting, etc.

Table with 5 columns: Unit, Cert Type, Effective Date, Tenant Name, Explanation. Multiple empty rows for data entry.

2. Are there any new certifications generating a payback to HUD with this voucher?

NOTE: An approved and fully executed Repayment Agreement MUST be provided to your CM PRIOR to the transmission of any retroactive certifications where households owe back HAP.

Y N

Table with 5 columns: Unit, Repayment Effective Date, Tenant Name, Repay Agreement Total Amount, HAP Adjustment Total Amount. Multiple empty rows for data entry.

