



VOLUNTARY ELECTION TO WAIVE MEAL PERIOD [Labor Code §512]

Employee's Name: _____

Property: _____

I state the following:

- 1) I understand that if I work more than five (5) hours in a day I am entitled to take an unpaid, duty free meal period of at least 30 minutes. I am informed, however, that if I work *no more* than six (6) hours in a day, I can voluntarily waive that 30-minute meal period. I want to do so. This means that on days when I work *no more* than six (6) hours, I voluntarily choose to waive my meal period, and my time card will accurately reflect that I did not take a meal break.
- 2) I still understand, however, that if (for any reason) I work *more* than six (6) hours in a day, I must take my 30-minute meal period, I will do so, and I agree to make sure my time card on such days reflects when I took that meal break.
- 3) I also understand that if I work between 10 – 12 hours in a day, I am entitled to two 30-minute meal periods. I must take my first meal period. But I am informed that on such days I am permitted to voluntarily waive my second meal period. I want to do so. This means that on days when I work at least 10, but *no more* than 12 hours, I will take my first meal period, which my time card will reflect, but I will not take a second meal period.
- 4) Finally, if (for any reason) I work *more* than 12 hours in a day, I understand I must take two 30-minute meal periods. I will do so, and my time card will reflect when I took those two meal breaks.

Date: _____

Signature: _____

The Company consents to the above employee voluntarily waiving his/her right to take a meal period under the circumstances outlined above.

Date: _____

Signature: _____/HR